



**AMENDED DECEMBER 11, 2020**  
**Monterey Bay Air Resources District**  
**BOARD OF DIRECTORS MEETING**  
**STEVE MCSHANE, CHAIR**  
**WEDNESDAY, DECEMBER 16, 2020 – 1:30 P.M.**

**REMOTE MEETING ONLY**

**Link to meeting: <https://us02web.zoom.us/j/88996522422>**

**Meeting ID: 88996522422**

**By Phone (audio only; meeting ID required): 1-669-900-6833**

*On March 12, 2020, Governor Newsom issued Executive Order N-29-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the December 16, 2020 meeting of the MBARD Board of Directors will be held via Zoom webinar. There will be NO physical location of the meeting. The public is strongly encouraged to use the Zoom app for best reception. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to MBARD by emailing [orourke@mbard.org](mailto:orourke@mbard.org) by 5:00 pm on Monday, December 14, 2020. These Comments will be distributed to the MBARD Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair. Prior to the meeting, it is highly recommended that participants download the Zoom app at: <https://zoom.us/download>. A link to simplified instructions for use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>. Should you have any questions, please contact Ann O'Rourke, Executive Assistant at 831-718-8028 or by email at [orourke@mbard.org](mailto:orourke@mbard.org)*

## **AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATIONS

- a. RECOGNITION OF OUTGOING MEMBERS OF THE BOARD OF DIRECTORS
  - Jane Parker
  - Fred Ledesma
  - Honor Spencer
- b. RECOGNITION OF DISTRICT STAFF LONGEVITY MILESTONES
  - Isabel Navoa, Senior Administrative Assistant, 30 years
  - Scott Norton, Air Monitoring Specialist, 30 years
  - Lynn Kievlan, Administrative and Fiscal Specialist, 5 years
  - Armando Jimenez, Air Quality Engineer, 5 years
  - Seong Kim, Air Quality Engineer, 5 years
5. PUBLIC COMMENT PERIOD – *Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item not on the agenda are encouraged to submit comments in writing to MBARD by emailing [orourke@mbard.org](mailto:orourke@mbard.org) by 5:00 pm on Monday, December 14, 2020. These will be distributed to the Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.*
6. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
  - a. Budget, Personnel, and Nominating Committee
  - b. Advisory Committee
7. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
8. REPORT FROM AIR POLLUTION CONTROL OFFICER

<b>CONSENT AGENDA</b>
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*The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or member of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.*

9. [Accept and File Summary of Actions for the November 18, 2020 Board of Directors Meeting](#)  
*Reference: Ann O'Rourke, Executive Assistant*  
*Recommended Action: Approve summary of actions.*
10. [Approve a Fiscal Year 20-21 Budget Adjustment of \\$9,000 to Cover Costs for Reopener of Article 21.5 Cafeteria Allowance in the Memorandum of Understanding Between the District and Service Employees International Union Local 521 for the Period July 1, 2020 through June 30, 2021](#)

*Reference: Rosa Rosales, Administrative Services Manager*

*Recommended Action: Approve.*

11. [Accept and File Report of Summary of Mutual Settlement Program Actions for November 2020](#)

*Reference: Amy Clymo, Engineering/Compliance Manager*

*Recommended Action: Accept and file the report.*

12. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Enter into a Grant Agreement with the California Air Resources Board and Accept \\$60,000 in Funding](#)

*Reference: Amy Clymo, Compliance and Engineering Manager*

*Recommended Action: Adopt the resolution.*

13. [Adopt a Resolution Approving the 2020 MBARD Diesel Engine and Equipment Replacement Program \(DEERP\) Policies and Procedures Manual Update](#)

*Reference: David Frisbey, Planning and Air Monitoring Manager*

*Recommended Action: Adopt the resolution.*

14. [Adopt a Resolution Approving Fiscal Year 2020-21 Budget Revisions Increasing Grant Expenses for the FARMER, CAPP and MOYER Grant Programs](#)

*Reference: Rosa Rosales, Administrative Services Manager*

*Recommended Action: Adopt the resolution.*

15. [Approve the Lease Extension between the District and the Association of Monterey Bay Area Governments \(AMBAG\) for Office Space at District's Monterey Office for an Additional Five Years](#)

*Reference: Rosa Rosales, Administrative Services Manager*

*Recommended Action: Approve extension of lease.*

<b>REGULAR AGENDA</b>
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16. [Receive and Accept Draft Financial Statements and Independent Audit Report for the Year Ended June 30, 2020 Prepared by Badawi & Associates](#)

*Reference: Rosa Rosales, Administrative Services Manager*

*Recommended Action: Receive and accept draft financial statements and independent audit report.*

17. [Receive a Presentation on the California Air Resources Board's \(CARB\) Proposal to Re-designate the North Central Coast Air Basin to Attainment of the State Ozone Standard](#)

*Reference: David Frisbey, Planning and Air Monitoring Manager*

*Recommended Action: Receive the presentation.*

17.a. [Adopt a Resolution Authorizing the Air Pollution Control Officer to Execute a Five Year Agreement with the California Department of Parks and Recreation to Provide Assistance with an Air Quality Monitoring Program for the Hollister Hills State Vehicular Area](#)

*Reference: Rosa Rosales, Administrative Services Manager*

*Recommended Action: Adopt the resolution.*

<b>CLOSED SESSION</b>
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18. The Board will meet in Closed Session pursuant to Government Code section 54950, relating to the following:

- a. Pursuant to Government Code section 54957.6, the Board will provide direction to negotiators. Designated representatives: Richard Stedman, APCO, Rosa Rosales, District Administrative Services Manager, and Lynn Kievlan, District Admin & Fiscal Specialist  
Employee Organization: SEIU Local 521.
- b. Pursuant to Government Code section 54957, the Board will provide a performance evaluation for the Air Pollution Control Officer.

19. Adjournment

**NO MEETINGS SCHEDULED FOR JANUARY 2021  
NEXT REGULAR MEETING IS FEBRUARY 17, 2021**

This meeting is open to the public. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events or printed materials, please call (831) 647-9411 or email [orourke@mbard.org](mailto:orourke@mbard.org).